Meeting Minutes

**Thursday, January 3, 2019**

**9:30-11:30am**

**Mary Bridge Children's Health Center, 311 South L Street,**

**Tacoma, WA 98405**

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| **Member attendance:** |  |  |  |  |  |
| Sen. Randi Becker | y | Chad Gabelein | n | Denny Lordan | zoom |
| John Boze | y | Dr. Frances Gough | zoom | Sarah Orth | zoom |
| Dr. Chris Cable | n | Sheila Green-Shook | n | Adam Romney | zoom |
| Sen. Annette Cleveland | n | Sheryl Huchala | zoom | Rep. Joe Schmick | zoom |
| Stephanie Cowen | y | Dr. Richardo Jimenez | n | Dr. John Scott | y |
| Kathleen Damen | n | Dr. Geoff Jones | n | Cara Towle | zoom |
| Brodie Dychinco | zoom | Dr. Catherine (Ryan) Keay | n | Lori Wakashige | zoom |
| Joelle Fathi | zoom | Scott Kennedy | n | Rep. Marcus Riccelli | Zoom |

Public attendees: David Arbaugh (OCHIN), Stafford Strong (WA State Senate), Traci Drake (DOH), Marissa Ingalls (Coordinated Care), Lisa Roach (Providence Systems Telehealth), Michael Matella (The Everett Clinic), Ian Goodhew (UW Medicine), Evan Klein (WA State Senate), Deb LeMarche (NRTRC), Kim Sparling (Multicare), Stephanie Shosan ( Community Health Plan), Nancy Lawton (Air and Peace United of WA State) , Cindy Jacobs (UW), Katherine Weiss, Mark Mariani, MD (Multicare), Greg Swanson (Multicare), Joshua Frank, MD

Meeting began at 9:30am

* 1. **Review of Meeting Minutes November 2018**

1. Minutes reviewed.
2. Sen. Becker motioned for approval, Ms. Cowen seconded approval.
3. Motion passed unanimously to approve meeting minutes.
4. **Action**: November 2018 meeting minutes to be posted on Telehealth Collaborative website.
5. **Action:** make Mr. Romney’s credentialing slides available on the WSHA site.

* 1. **Follow up on Telehealth Training (Sarah Orth, John Scott)**
     1. Ms. Orth reviewed the changes she and Mr. Romney made in the slide deck after Mr. Romney’s legal review.
     2. Dr. Scott pointed out that page 11 was the most recent Physician fee schedule as of November 2018.
     3. **Question:** What do the abbreviations CP and CSW stand for on slide 13? Clinical Social Worker (CSW) and Clinical Psychologist (CP) **Action:** Note Add CSW after clinical social worker on slide 13.
     4. **Action:** Dr. Scott suggested adding a link to Medicaid policy on slide 17.
     5. **Action:** on slide 18 change “client” to “patient.”
     6. **Question:** were there changes to informed consent? Tried to include recommendations from MQAC. MQAC guidelines are linked on the bottom of slide 21.
     7. **Question:** Should we include something about Phone only visits in slide 22? In the passed legislation (SB 5175 and 6519), there was a very clear definition that telephone only was not considered to be telemedicine. Medicare does have some phone-only codes, so it was suggested that we just limit it to the Medicare section. Maybe we could add an asterisk specifying. Ms. Huchala said she does see a lot of phone telehealth visits and are billed as telehealth. Ms. Fathi said her phone visits are just phone visits.

**Action:** Mr. Dychinco, Ms. Huchala, and Ms. Cowen please investigate, are these being billed as GT modifiers or phone only codes? Regence does allow adding the GT modifier to the phone visit.

**Action:** Mr. Dychinco will send over Regence policy on this to Ms. Neill to share with the collaborative.

**Action:** Please add that we will consider other methodologies as technologies develop and are accepted by Medicare.

**Action**: add a slide on telephone only, with suggested codes from cTel, Ms. Huchala, Mr. Dychinco, with a notation that this is an emerging field and will be updated as Medicare changes their policies.

* + 1. **Question:** Are there possibilities of inadvertently creating a Stark or anti-kickback violation? The law on these two items is quite complicated (i.e. safe harbors, etc) so our intention is to just make sure that learners know this exists; if concerned, consult counsel.

**Action:** Add “consult with legal counsel” note to the Stark and Anti-kickback slides on 31.

* + 1. **Question:** How would we discuss risk and compliance? **Response**: Have a compliance checklist slide or add to summary checklist on slide 34.
    2. **Action:** increase the font on slide 35.
    3. **Question:** Any thoughts on data collection for the program assessment analysis? Not a requirement. Want to keep the check list focused on keeping the clinicians out of trouble.
    4. **Action**: add “check with your malpractice carrier” on slide 34.
    5. **Action:** On Slide 25 add how the provider will contact a patient if there is anything wrong with the equipment.
    6. **Question**: do we need a slide on eConsults? **Response**: Maybe keep in in the Medicare section.
    7. **Action:** Get this out in 1-2 weeks for people to look at before our next meeting.

1. **Updates on WSNA and NCQAC position (Joelle Fathi)**
   1. Ms. Fathi reviewed her discussion with the WSNA regarding loading our training onto their Learning Management System (LMS). The good news is that WSNA is willing to host and to coordinate the LMS. They would charge $25 per user/per year, a fee that would need to be passed on to the user. WSNA could provide 1 hr of continuing education credit.
   2. Recommendation: make this more LMS friendly by making it interactive.
   3. **Question:** Would the collaborative be ok with a $25 charge to access the training module through a third party LMS at WSNA? Yes.
   4. **Question**: regarding the fee, would we collect that at the state? What type of provider can go to WSNA and take this course? Anyone can access the site and the individual would pay for it themselves.
   5. **Question**: is there any cost to build the training? WSNA is willing to provide the support to build a more interactive training module; Ms. Fathi will work on this on her own time. The WSNA education director will review it.
   6. Dr. Scott proposes that we go through with the plan to work with WSNA to create a more interactive training module and share it through their LMS as our primary method of sharing this training with the state. This was agreed upon by the collaborative.
   7. Question: Is this for providers that don’t currently have access to a telehealth training? Correct.
   8. **Timeline:** We could have this live in 12-16 weeks.
   9. **Next steps**: Finalize slide deck; get sign off from the collaborative. Consider how we will create a more visually friendly, interactive training. Complete the voiceover recording.
   10. **Question**: Will it provide a question answer or test? Yes, it will.
   11. **Action:** Dr. Scott & Ms. Fathi will create the questions and work on recording for the voiceover.
2. **NRTRC Conference Report Out (Cara Towle):**
   * 1. Ms. Towle and Ms. LaMarche provided highlights from the last NRTRC conference.
     2. <https://www.nrtrc.org/annual-conference>
     3. Conference presentations are posted on the website.
     4. Next conference in Anchorage, Alaska, August 28-30, 2019. There was a suggestion that the collaborative present an overview of its work (Sarah Orth is taking lead on this).
     5. **Action:** Please share the request for content.
     6. Registration is about $200.
     7. **Action:** Ms. Neill will send, send Ms. LaMarche’s contact information to Sen. Becker. Done 1/4/19
     8. **Question:** Can you attend the conference virtually? Not at this time.
     9. NRTRC will make webinars of the most popular conference sessions.
     10. This conference is a great opportunity to see some of the new technology in Telehealth.
     11. Ms. LaMarche will be in Seattle March 25th-27 for the Northwest Rural Health Conference. She would like to connect with the Collaborative. Let’s move the collaborative meeting so we can connect with her around the Sea-Tac area.
     12. **Suggestion:** See if the Collaborative could participate in the Northwest Rural Health Conference. **Action:** Ms. Towle or Ms. LaMarche please make an introduction for the collaborative to the Northwest Rural Health Conference organizers.

1. **Review Bill’s RCW 70.41.230 regarding Telehealth Credentialing and RCW 41.05, 48.43, and 74.09 regarding Telehealth Training standards (Sen. Becker, Stafford Strong)** 
   * 1. Mr. Strong and Sen. Becker reviewed the two new bills (Telehealth Training Standards & Telehealth Credentialing).
     2. Mr. Strong reviewed the changes to these bills.
     3. **Question:** Do we need to define that institutions need to adhere to a Q & A methodology? This should be for all training methodologies, to demonstrate accrual of knowledge. **Action:** Mr. Strong will write up some wording around this then have Ms. Fathi review.
     4. **Action:** Please send Mr. Strong additional comments by Monday, January 7. He will send updated bills to Ms. Neill. She will send to the collaborative. Done 1/3/19.
     5. **Question:** Do you want the DOH to audit this? Sen. Becker said no.
     6. **Question:** For training every 4 years, will the training be updated? Yes, this will be changed as part of the collaborative work the changes will be added to the LMS.
     7. **Question:** How do we make sure that people are getting the training that is accurate? The consensus from the last meeting was there was not an approved list of acceptable trainings.
     8. **Question:** What beginning date to we want to have the training done? Let's shoot for January 1, 2022
     9. **Question:** Rule writing? Is there something that needs to be put into effect for each profession? The way the bill is currently written, there is no requirements for rule making.
     10. **Question:** Is the DOH responsible for collecting the attestation? The DOH does not have to, but they can request it.
     11. **Action:** Mr. Strong will send a copy of all three bills to Ms. Neill and she will send them out to the collaborative for feedback by Monday, Jan 7.
     12. **Question:** Has the parity bill been run past AWHP (Washington Health Plans)? Sen. Becker shared this for feedback a while ago and got no response. Ms. Ingalls will share with AWHP to get more proactive feedback.
     13. Mr. Dychinco shared that Regence did provide feedback on this bill back in November. **Action:** Mr. Dychinco please resend Regence feedback on Parity Bill to Ms. Neill, Dr. Scott and Sen. Becker.

1. **Follow up on Telehealth Technical Assistance Center (John Scott)**
   * 1. Dr. Scott shared what other states are doing for Tech research centers.
     2. These Statewide technical resource centers are linked to the national telehealth technical resource center.
     3. Sen. Becker is not sure how to go forward with this in the work of the collaborative. She will review this then connect back with Dr. Scott.

1. **Finalize Proposed 2019 Collaborative Schedule (Jamie Neill)**
2. **Decision:** Schedule accepted.
3. **Decision:** We are changing the March meeting date to coincide with the Northwest Rural Health Conference
4. If you have not hosted please let Ms. Neill know.
5. **Question:** Is there a place in Eastern Washington willing to host a meeting this year? Maybe Mr. Lordan and Providence could host.
6. Sen. Becker suggested we hold a collaborative meeting at one of the rural hospital and hear some of the patient experiences. Rural Hospital representatives are Mr. Kennedy, or Dr. Jones. **Action:** Dr. Scott will check with Dr. Jones.

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| **Proposed 2019 Schedule** | **Location:** |
| 9:30-11:30, Thursday, Jan 3 2019  Confirmed | Mary Bridge Children's Health Center, 311 South L Street,  Tacoma, WA 98405 |
| 2-4pm Friday, Feb 8 2019  Confirmed | Providence/Swedish volunteered to host |
| 2-4pm Friday, March 22 | Change to March 25-27 In Sea-Tac |
| 1-3pm, Monday, May 6, 2019 | Vancouver, WA in May, Ms. Wakashige will check on this for room availability and tech assistance. |
| 9:30-11:30am, Thursday, June 27 |  |
| 9:30-11:30, Thursday, Aug 22. 2019 |  |
| 2-4pm, Friday, Sept 27 |  |
| 2-4pm, Friday, Nov 15, 2019 |  |

* 1. **Public Comment Period**

No comments.

Meeting adjourned at 11:23am